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8 April 1948

[Redacted]

P. O. Box 307
Reseda, California.

Dear [Redacted]

Thank you for your letter of 31 March. I am glad that you are willing to accept this assignment, for I do not know just what arrangements we might have been able to make without you.

The schedule for you required by this assignment can not yet be worked out in complete detail, but the general plan is as follows. Rough design for the operations building and requisitions for almost all items of equipment are being submitted from this office next week. Procurement of equipment will begin at once in order to insure obligation of funds before the close of the fiscal year. Plans for the operations building will be discussed beginning almost immediately with Army Engineers here in order that agreement on design may be reached in time to obligate current funds and get the ball rolling as soon as possible.

Since it is not practicable to get you to Washington by next week, the present plan is to have you report here as soon as you can be spared at Reseda, probably about 1 May, to go over with [Redacted] and the engineers the plans which they will have laid to that time and to suggest any modifications which your experience at Reseda may indicate as desirable.

It seems likely that Army Engineers will do the detailed designing either here or at Sausalito. It is desirable that you should be available to work with them on detailed designing, but it does not seem unreasonable that the leave which you request could be worked in sometime between your May duty in Washington and your departure for Okinawa. You need reach Okinawa only when the construction crew is ready to begin its work there.

I suggest that the most economical arrangement for you would be to sign a one year contract and transfer permanent duty station to Okinawa. You would need to be there almost a year in any case, and signing the contract would not preclude our transferring you back if you were needed on the mainland prior to the expiration

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